

VALLEY STREAM CENTRAL HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

AGENDA • MAY 12, 2015

Business Meeting

Memorial Junior High School, Cafeteria B,

8:00 PM

320 Fletcher Avenue, Valley Stream, NY 11580

NOTICE

The Business Meeting of the Board of Education of the Valley Stream Central High School District will be held in the Memorial Junior High School, Cafeteria B, 320 Fletcher Avenue, Valley Stream, NY 11580 on May 12, 2015 at 8:00 PM

The Board will attend the Tenure Dinner beginning at 6:00 p.m., enter into Executive Session immediately following, and will re-enter Public Session at 8:00 PM.

I. Call to Order

A. **Executive Session for the Purpose of Discussing Personnel, Negotiations,
Legal and Other Legally Permissible Issues**

II. Pledge of Allegiance

A. **Moment of Silence in Remembrance of Retired South High School Principal
Christine Cutting**

III. Information re: Emergency Exits

IV. Recognition of Visitors

V. Communications

VI. Minutes

A. **Board of Education - Business Meeting - Apr 14, 2015 8:00 PM**

B. **Board of Education - Special Meeting - Apr 21, 2015 6:45 PM**

VII. New Business

VIII. Superintendent of Schools

A. **Approval of the Irving Saffrin Science Scholarship Award**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve The Irving Saffrin Science Scholarship Award in the amount of \$500 annually, for at least five (5) consecutive years, to

be awarded to a graduating senior from South High School, who meets the following criteria:

1. is in good academic standing;
2. excels in Science (biology, if possible); and
3. plans on studying Science in college (if possible).

B. Approval of Transfer of Funds

Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes the Superintendent of Schools, due to the unexpected discovery of asbestos during the Memorial gymnasium ceiling replacement, to transfer \$250,000 on an emergency health and safety basis to the existing 2014-15 Capital Budgetary Appropriation.

C. Information and Exploration

1. **May 19 Budget Vote**
2. **June 9, 2015 Board of Education Business Meeting - Keller Auditorium**

IX. Attorney's Report

X. Education Committee

A. Resignation/Retirement

1. Approval of Teacher Request for Retirement

Having the recommendation of the Superintendent of Schools, the Committee recommends approval of the request for retirement in accordance with the collective bargaining agreement between the Board of Education and the Valley Stream Teachers Association:

Kathleen McCaffrey - District - LOTE

Effective: July 1, 2015

Retirement

Ms. McCaffrey has been with the Valley Stream Central High School District for 12 years as a LOTE teacher.

B. Appointments

1. Appointment of Probationary Principal

Having the recommendation of the Superintendent of Schools, and in accordance with the New York State Education Law, the Committee recommends appointment of the following (pending verification of credentials, fingerprinting, and experience) effective as noted unless

terminated prior thereto in the manner prescribed by Law:

James E. Bolen

Salary.....\$160,000
 Assignment: North High School
 Education: P.D., Stony Brook University; M.A., Fordham University; B.A., Boston College
 Experience: Three years as Assistant Principal - Plainview - Old Bethpage J.F.K. High School; nine years as a Social Studies Teacher - Herricks High School
 Three year probationary period effective July 1, 2015 - August 31, 2018
 To replace Mr. Clifford Odell

2. Awarding of Administrative Tenure

Having the recommendation of the Superintendent of Schools, the Committee recommends tenure appointment to the following effective as noted:

Tenure Date	Administrator	School	Tenure Area
9/1/2015	Lorraine Burnett	District	CSE Chairperson
8/27/2015	Julia Lenigan-Monaghan	Central High School	Special Education Chairperson

3. Awarding of Teacher Tenure

Having the recommendation of the Superintendent of Schools, the Committee recommends tenure appointment to the following effective as noted:

Tenure Date	Teacher	School	Tenure Area
9/1/2015	Lisette Elezi	Central High School	Mathematics
9/1/2015	Rachel Gursky-Kennedy	North High School	Science
9/1/2015	Rajalakshmi Narendran	North High School	Mathematics
9/1/2015	Daniel Vicchiarelli	North High School	Special Education

4. Appointment of Per Diem Substitutes, 2014-15

Having the recommendation of the Superintendent of Schools, the Committee recommends the appointment of the following as per diem substitutes at a rate of \$105 per diem without benefits:

Donna Bowen
Thomas Scanlon
Lucia Vigliotti

5. Appointment of Part Time Teacher Aide - Special Education, 2014-2015

Having the recommendation of the Superintendent of Schools, and in accordance with the New York State Education Law, the Committee recommends appointment of the following (pending verification of credentials, fingerprinting, and experience) effective as noted unless terminated prior thereto in the manner prescribed by Law:

Name	Building	Step	Salary
Jacqueline Langott	South	1	\$12.70

New Position Required by Student I.E.P.

C. Stipends/Salary Adjustments

1. **No Action to Report**

D. Committee on Special Education

1. **Recommendations from the Committee on Special Education**
 Be it resolved that the Board of Education arrange for the placement of students as recommended by the Committee on Special Education.

E. Informational Item

1. **No Information to Report**

XI. Business Report

A. Financial Reports

1. **Treasurer's Report**
 The Treasurer's report for the month of March 2015 is submitted for examination.
2. **Budget Status Reports**
 The Budget Status Reports for the period July 1, 2014 through April 30, 2015 are submitted for examination and acceptance.
 General Fund
 Capital Fund
 School Lunch Fund
 Special Aid Fund
3. **Trial Balance Reports**
 The Trial Balance Reports for the period July 1, 2014 through April 30, 2015 are submitted for examination and acceptance.
 General Fund
 Capital Fund

School Lunch Fund
Special Aid Fund

4. **Revenue Reports**

The Revenue Status Reports for the period July 1, 2014 through April 30, 2015 are submitted for examination and acceptance.

General Fund
Capital Fund
School Lunch Fund
Special Aid Fund

5. **Extracurricular Fund Reports**

The Extracurricular Fund Reports for the month of March 2015 are submitted for examination and acceptance.

B. **Informational items**

1. **Schedule of Bills and Respective Reports of the Claims Auditor**
July 1, 2014-April 30, 2015

2. **Conference Attendance**
Board of Education and Superintendent (July 1, 2014-April 30, 2015)

3. **Overnight Conference Attendance**
Staff (July 1, 2014-April 30, 2015)

4. **District Reimbursements**
Board of Education and Superintendent (July 1, 2014-April 30, 2015)

5. **Meals and Refreshments**
(July 1, 2014-April 30, 2015)

C. **School Lunch Contract Extension**

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the extension of the School Food Service Contract with Whitson's Culinary Group for the 2015-16 school year at the C.P.I. percentage increase approved by the State Education Department, and hereby authorizes the President of the Board of Education to execute said agreement.

D. **Mileage Rate for Use of Private Vehicles**

Be it resolved that the rate of reimbursement for the use of privately owned vehicles for authorized transportation is established by the Federal Government and that the mileage rate for maintenance personnel utilizing their private vehicles to carry tools and materials to and from job sites is established at the Federal rate plus \$.06 per mile; to be paid upon the receipt of properly executed transportation reimbursement request forms which are to be submitted monthly.

E. Award of Rubbish & Waste Removal

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the district on Wednesday, March 11, 2015, and bid packages were mailed to 8 separate vendors. Sealed bids were received from 2 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 1:30 PM on Wednesday, April 15, 2015 at which time they were opened and read aloud. The Business Committee recommends the bid be awarded to Jamaica Ash & Rubbish Removal Co. Inc., Westbury. A copy of their fee schedule along with a detailed spreadsheet, which lists all vendor bids, is being kept on file in the Business Office. (Bid #15/16-03)

F. Award of Asbestos, Lead & IAQ Consultant Contract

Requests for proposals were sent to six (6) firms. A sealed response was received from 1 vendor in the Administrative Offices of the Board of Education, One Kent Road, until 11:00 AM on Thursday, April 16, 2015. Be it resolved, upon recommendation of the Superintendent of Schools, that the Board of Education hereby award a contract effective July 1, 2015 - June 30, 2016 to Enviroscience Consultants Inc. Ronkonkoma for such services to be rendered by the vendor to the extent determined and approved by the administration and hereby authorizes the Board President to execute a contract with the vendor in accordance with the District specifications and vendor's proposal. (RFP 15/16 -A06)

G. Award of Sheet Music, Choral Octavos, Band & Orchestra Arrangements Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspapers of the district on Wednesday, March 11, 2015 and bid packages were mailed to 22 separate vendors. Sealed bids were received from 8 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 10:00 AM on, April 16, 2016 at which time they were opened and read aloud. The Business Committee recommends the bid be awarded to Loser's Music Inc., Lebanon PA who has offered us 40% off the publisher's list price for sheet music, choral octavos, and band and orchestra arrangements. One bid was received after the time stated in the Notice to Bidders and was returned to the vendor unopened.

A detailed spreadsheet of all providers is available for review in the Business Office (Bid #15/16-04).

H. Award of Catering Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the district on Thursday, March 19, 2015 and bid packages were mailed to 10 separate vendors. Sealed bids were received from 2 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 10:00 AM on Tuesday, April 21, 2015, at which time they were opened and read aloud. The Business Committee recommends the bid be awarded to Maria's Sandwiches and Sweets, Inc. Valley Stream who bid:

- Item 1 Refreshments - \$3.95 pp
- Item 2 Lunch - \$7.79 pp
- Item 3 Dinner - \$8.29 pp
- Item 4 Meat & Cheese Platter - \$21.95 per platter
- Item 5 Cookies/Cake Platter - \$17.95 per platter
- Item 6 Assorted Fresh Fruit Tray - \$15.95 per Tray

(Bid # 15/16-08)

I. Award of Part-Time Security Guard Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the district on Friday, March 27, 2015 and bid packages were emailed to or picked up by 4 separate vendors. A sealed bid was received from 1 vendor in the Business Office of Valley Stream District 30 located at 175 North Central Avenue until 10:00 AM on Wednesday April 22, 2015 at which time it was opened and read aloud. The Business Committee recommends the bid be awarded to Wisdom Protective Services who bid \$19.79 per hour for Security Guards; \$20.79 per hour for Security Guard Supervisors; \$25.50 for one vehicle per day; and \$1.00 per cell phone per day. (Bid #15/16-07)

J. Approval of Transportation - Extension of Contracts

The Business Committee recommends that the Board of Education approve the Extension of Transportation Contracts for the 2015-16 school year at the percentage increase listed below pursuant to written proposal for the following companies:

First Student	C.P.I.
We Transport, Inc.	C.P.I.
Veterans Transportation Co., Inc.	C.P.I.
Suburban Bus Transportation, Inc.	C.P.I.
Independent Coach	C.P.I.
Acme Bus Co.	C.P.I.
Rivlab	C.P.I.
Dell Transportation Corp.	C.P.I.
Baumann Bus Co., Inc.	C.P.I.

The Business Committee recommends that the Board of Education approve the extension of Summer Transportation Contracts for the 2015-16 school year at the percentage increase listed below pursuant to written proposal for the following companies:

First Student	C.P.I.
We Transport, Inc.	C.P.I.
Veterans Transportation Co., Inc.	C.P.I.

Suburban Bus Transportation, Inc.	C.P.I
Independent Coach	C.P.I.
Acme Bus Co.	C.P.I.
Rivlab	C.P.I.
Dell Transportation Corp.	C.P.I.
Baumann Bus Co., Inc.	C.P.I.

K. Approval of Centralized Textbook Loan Program

Be it resolved, upon recommendation of the Superintendent of Schools, the Business Committee recommends that the District approve a Letter of Intent to enter into a Centralized Textbook Loan Program and Managed Purchase Option with Textbook Central for the 2015-2016 school year. Contract cost based on \$26.50 per student plus a managed purchase option fee of 16% of total expenses.

L. Approval of Cooperative Bid Participation Resolution

WHEREAS, the Board of Education, of the Valley Stream Central High School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o and utilizing the Nassau BOCES subscription rate.

M. Award of Temporary Personnel Services Contract (Clerical)

RFPs were sent to seven (7) separate firms. Sealed proposals were received from 2 firms in the Administrative Offices of the Board of Education, One Kent Road, until 2:00 PM on April 16, 2015. Be it resolved, upon recommendation of the Superintendent of Schools, that the Request for Proposal from Randstad, Garden City for Temporary Personnel Services be approved by the Board of Education.

A detailed spreadsheet of all proposers is available for review in the Business Office (RFP # 15/16 A04).

N. Award of Buildings and Grounds Equipment Rental Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the district, on behalf of the Nassau County Directors of School Facilities Purchasing Consortium, on Thursday, March 12, 2015, and bid packages were mailed to 13 separate vendors. Sealed bids were received from 5 vendors (ABC Rental Center, Bissett Equipment, Hertz Equipment Rental, Pride Equipment Corp and Sunbelt Rentals.) in the Administrative Offices of the Board of Education, One Kent Road, until 11:30 AM on Friday, April 17, 2015 at which time they were publically opened. The Business Committee recommends this bid, for Nassau County Directors of School Facilities Purchasing Consortium, be awarded to the lowest responsible bidder for the items listed, based on a daily rental rate.

A detailed spreadsheet is available in the Business Office as it is too lengthy to include with this resolution. (Bid #15/16-07)

O. Award of Electric Scissor Lift and Trailer Bid

Bids were advertised, in compliance with General Municipal Law 103, in the official newspaper of the district on Wednesday, March 25, 2015, and bid packages were mailed to 17 separate vendors. Sealed bids were received from 5 vendors in the Administrative Offices of the Board of Education, One Kent Road, until 11:00 AM on Tuesday, April 21, 2105 at which time they were opened and read aloud. The Business Committee recommends the bid be awarded as follows:

United Rentals, Bridgeport CT - Scissor Lift - \$14,949.00
Hertz Equipment Rental - Flatbed Trailer and Training - \$9,166.00

A detailed spreadsheet, which lists all vendor bids is available for review in the Business Office. (Bid #14/15-12)

P. Approval of Special Education Contract-United Cerebral Palsy Assoc. of Nassau County, Inc.

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an agreement with the United Cerebral Palsy Association of Nassau County, Inc. for Instructional Services in the amount set by the State Education Department, and hereby authorizes the President of the Board of Education to execute said agreement.

Q. Approval of Special Education Services Contract-Seaford UFSD

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an agreement with the Seaford Union Free School District for Instructional Services in the amount set by the State Education Department, and hereby authorizes the President of the Board of Education to execute said agreement.

R. Approval of Special Education Contract-Foundations Behavioral Health

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an agreement with the Foundations Behavioral Health, Doylestown, Pennsylvania, for Instructional Services in the amount set by the State Education Department, and hereby authorizes the President of the Board of Education to execute said agreement.

S. Budget Transfers

Be it resolved, that upon recommendation of the Superintendent of Schools, that the Business Committee recommends the approval of budget transfers dated May 12, 2015 in accordance with Board Policy 6150.

T. Disposal of Equipment

Be it resolved that the Board of Education approves the disposal of a Dynavox Serial # MT 4007423 through a private sale in the amount of \$100 and hereby

authorizes the Board of Education President to sign a release of all claims regarding related equipment.

XII. Policy Committee

A. **Policy Recommended for Consideration as Revised on First Reading**

The following policy is presented for consideration as revised on first reading:

4326 Limited English Proficiency Instruction

B. **Regulations Recommended for Consideration as Revised on First Reading**

The following regulations are presented for consideration as revised on first reading:

6830 R-1 Expense Reimbursement Regulation

6830 R-2 Expense Reimbursement Regulation

XIII. Old and New Business

XIV. Opportunity for Guests

XV. Consideration of Executive Session for the Purpose of Discussing Personnel, Negotiations, Legal and Other Legally Permissible Issues

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